



**Teatro
Coccia**

Fondazione Onlus
Teatro di Tradizione
Novara

Academy of Opera Crafts (AMO)

COURSE IN OPERA MANAGEMENT

Coordinating teacher

Corinne Baroni

1. Applicants

The course is open to a maximum of **10 candidates** of any nationality who are at least 18 years old at the time of application. From the ten applicants, **5 candidates** will be selected for a course aimed at training as an opera administrative manager.

2. Purpose of the course

The main objective of the course is to train highly specialized figures able to take on leading roles in the management of an opera house through a training course that aims to provide practical tools for the creation, management and promotion of an artistic season. Direct contact with professionals in the field, as well as active participation in the various activities of the theater, will be the main tools for learning the essential skills of a manager who faces the complex and dynamic world of opera house management.

3. Duration

The course will take place at the Teatro Coccia in Novara and will be divided into several not continuous periods **starting from November 2021 to October 2022**. The lessons will be planned in accordance with the theater's schedule, with particular attention to musical theater productions and alongside with other courses' classes. In case of course's interruption "due to force majeure" we will proceed with Distance Learning mode through the dedicated online platform for theoretical lessons, while practical lessons will be postponed.

4. Training program

The course focuses on the strategic areas of the theater: artistic direction, production, administration, fundraising and public relations. The training will be combined with a minimum of **30 days of work experience** in the offices of the Teatro Coccia.

Those who wish to deepen in a particular way the administrative area will be able to assist the administrative offices in the period **from November 2021 to January 2022** working on the three-year ministerial application.



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There will also be masters to deepen the areas described above with professionals in the field, quantified separately according to the requests of the students.

The calendar of meetings will be shared after the outcome of admission. The calendar may be subject to changes that will be promptly communicated to students.

5. Application procedure for selection

It is required to enter the selection a good knowledge of the english language and It will be necessary to send by e-mail (subject of the e-mail "AMO - CORSO MANAGEMENT") the following documents:

- Completed **application form** (attachment A) with photocopy F/R of your ID and fiscal code;
*For foreigners is also required to send documents of stay;
- Detailed educational and professional **curriculum**;
- Receipt of payment by bank transfer in favour of Fondazione Teatro Coccia Onlus IBAN IT 80 X 05034 10100 000000042424 of the **application fee** of **€ 40,00** (IVA included).

E-mail address segreteria.amo@fondazioneteatrococcia.it

6. Selection

Students selected by the Academy faculty will be invited to participate in a live meeting that will be held at the Teatro Coccia in Novara in the last week of October 2021.

7. Deadlines and time limits

- by and no later than 24:00 GMT+1 on **October 25, 2021** the applications for admission, accompanied by what is indicated in point 5, must be sent to the e-mail address segreteria.amo@fondazioneteatrococcia.it
- by October 27, 2021 selected candidates will be notified of the date and time of the meeting by e-mail;
- in the last week of October 2021 the meeting will be held at the Teatro Coccia in Novara;
- at the end of the meeting the names of the candidates admitted to the course will be communicated.



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8. Costs and conditions to participation

The course fee for admitted students is **€ 1.500,00** (IVA included), including teaching handouts and scores of the works of the training plan.

The participation fee must be paid in **3 installments of € 500,00** each by bank transfer in favor of Fondazione Teatro Coccia Onlus **IBAN IT 80 X 05034 10100 000000042424** and sending the receipt of payment to the e-mail address segreteria.amo@fondazioneteatrococcia.it

Deadline 4 installments: 1/12/2021 - 12/01/2022 - 23/02/2022 - 06/04/2022

It is specified that if the installments are not regularly paid within the specified time, will be interrupted attendance at the course.

The costs of food and accommodation will be at the expense of the students, who can benefit of the agreements that Teatro Coccia Foundation has entered into with hotels and restaurants in the city.

It is necessary to assure attendance at the course for both theoretical-practical hours and for work experiences that requires an active participation by all the students of the course. Any needs that may partially compromise participation in the lessons and productions must be communicated to the secretariat of the Academy.

The students will have the opportunity, thanks to a special membership, to participate as an audience to all the performances of the Teatro Coccia season.



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APPLICATION FORM (attachment A)

Name	Surname
Place of birth - Province	Date of birth
Nationality	Sex
City of residence – Postal code - Province	Street and house number of residence
City of domicile – Postal code - Province	Street and house number of domicile
Fiscal code	Identity document number
e-mail	Cell phone
P.iva (specifying the status)	IBAN

Attached are:

- curriculum vitae, front/back photocopy of ID and tax code,
- receipt of payment by bank transfer in favor of Fondazione Teatro Coccia Onlus of the application fee of € 40.00.
- For foreigners, please attach all necessary documents (passport, Italian C.F., valid residence permit or permit request with receipt of payment, etc.).

I authorize the processing of my personal data in accordance with Legislative Decree 30 June 2003, n. 196 "Code for the protection of personal data" and the GDPR (EU Regulation 2016/679).

The person responsible for the data is the Fondazione Teatro Coccia Onlus of Novara.

SIGNATURE

**Fondazione
Teatro Coccia
Onlus**

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